

nisto ihtāwina Early Years Family Resource Centre (niEYFRC)

Requires an

Early Years Family Resource Centre Facilitator in La Ronge Term Position to March 31, 2022 with a possibility of extension

Early Years Family Resource Centres bring services and information to one location at no cost for all families with young children prenatal to age five. They are prevention-oriented and work to welcome ALL parents and young children in the community. By providing families with positive early learning experiences and opportunities to improve their parenting skills, Early Years Family Resource Centres contribute to positive brain development and the building blocks necessary for children and families to succeed.

Duties Include, but are not limited to:

Under the direction of the *KidsFirst NORTH* Program Manager, Community Development Manager and the EYFRC Coordinator(s), the Facilitator will:

1. Work at the niEYFRC demonstration site in La Ronge and create a safe, clean learning rich environment for families including drop-in periods and scheduled sessions with programming partners.
 2. Support the planning, organization and facilitation of age-appropriate play-based learning and sessions for children and parents that reflect the stages of child development including oral language skills, creative expressions, problem solving and emergent literacy and numeracy strategies.
 3. Create collaborative working relationships with community partners and integrate their professional expertise into the programming offered at the niEYFRC.
 4. Ensure the demonstration site adheres to the vision and mission as outlined in the niEYFRC handbook and that the environment reflects the principles of Play and Exploration.
 5. Coordinate and supervise volunteers, assist with administrative duties when required which includes ordering supplies, using excel, etc.
 6. Maintain the physical space ensuring appropriate and adequate resources are available.
 7. Assist in data collection from participants (collecting questionnaires, facilitating surveys, maintaining attendance records).
 8. Provide families with information and linkages or referrals to outside agencies when required.
- (These statements reflect the principle functions of the job, but do not describe all the work assignments inherent in it).

Preference will be given to the candidate who has a combination of the following experience and training:

- ❖ Early Childhood Certification or equivalent experience and education
- ❖ Valid First Aid/ CPR, driver's licence and ability to travel. Must provide a five-year driver's abstract
- ❖ Criminal Record Check and Vulnerable Sector Check
- ❖ Experience working in early childhood education with children 0-5 years old and their parents/caregivers
- ❖ Experience facilitating programs with both adults and children
- ❖ The ability to work flexible hours – daytime, early evening and weekends
- ❖ Be self-motivated and able to work independently with little on-site supervision
- ❖ Candidate must be a responsible, mature adult who models positive behaviour & lifestyle
- ❖ Candidate should demonstrate an understanding and enthusiasm for the importance of early childhood development and the importance of early year family centres
- ❖ Excellent computer skills with the ability to use multiple programs such as excel, etc. and a vast knowledge of social media platforms
- ❖ Ability to speak Cree is considered an asset

Deadline for Applications: Open until filled

For additional information please call Rebecca Galloway at (306)425-0633

Please submit resume to:

KidsFirst NORTH, Box 205, Buffalo Narrows, SK, S0M 0J0

Fax: (306)235-5435 or email: jeannettechartier@nlsd113.ca

A CRIMINAL RECORD CHECK WITH VULNERABLE SECTOR CHECK AND DRIVER'S ABSTRACT MUST BE SUBMITTED WITH THE RESUMES TO BE CONSIDERED FOR AN INTERVIEW.

We are an Employment Equity Employer. Individuals of Aboriginal ancestry are encouraged to self-identify in their cover letter or resume.

Thank you for your interest in the La Ronge EYFRC, only those selected for an interview will be contacted.